

INVITATION TO APPLY FOR FUNDING FROM HOUSEHOLD SUPPORT FUND

Grants Available:

The Isle of Wight Council Adult Social Care and Housing Needs Directorate invites applications for grants to support residents with the cost of living for food, utilities, and wider essentials.

The period of the grant shall cover expenditure from 1st April 2024 – 30th September 2024

Who Can Apply?

Applications can be made by any organisation / Council department including:

- Town, Parish, and Community Councils
- Education establishments
- Community Interest Companies
- Charities
- Registered Community or Voluntary Organisations.
- Faith groups

What are we looking for?

We are able to fund applications that meet the following criteria:-

- support households in the most need, particularly those not eligible for other Government support, with immediate support linked to food, utilities or wider essentials
- seed-funding for a sustainable project linked to food, utilities or wider essentials
- Administration costs (at a maximum of 5%) which would cover staffing, advertising, other publicity to raise awareness of the scheme, printing application forms, small IT changes etc.

Examples could be

- Direct support to reduce utility debt
- Energy reduction equipment such as draught excluders, thermal curtains
- Domestic insulation, boiler repairs
- Energy efficient essential white goods
- Cookery sessions for residents of all ages
- Providing immediate support with food essentials

This is not an exhaustive list and we welcome grant applications with innovative ideas for supporting Island residents

Applications should also be aligned to Household Support Fund guidance and show that recipients are eligible for support.

Criteria

Applicants can request consideration of any spend that meets the identified criteria from 28th May 2024

Where projects are requesting funding for activity which has previously been covered by the Household Support Fund Grant your application needs to evidence that this grant funding has been fully utilised

Applicants will need to have appropriate measures in place to ensure that the measures identified do not compromise the safety of the people accessing support throughout the project.

What expenditure is not covered by this grant?

The grant must not be used for:

- Expenditure incurred prior to 1st April or after 30th September 2024
- Activities for which the local authority has already earmarked or allocated expenditure – unless the provider is able to appropriately evidence that this funding has been exhausted and the activity undertaken will avoid duplication of funding.
- Activities which do not support the primary purpose of the Department for Work and Pensions' Household Support Fund.
- Cash awards / bank transfers to residents
- Capital purchases
- Utility costs or extensive hire / property rental costs.

How to apply for funding:

1. Complete all sections of the **Application form** (attached) together with any supporting documentation you wish to submit.
2. Make sure that the form is fully signed by the applicant.
3. Return the form and any other supporting documents by email to:

hsf@iow.gov.uk

You **MUST** ensure that the email title reads: “**APPLICATION FOR GRANT FUNDING –HOUSEHOLD SUPPORT FUND** ” and also states the name of the person/organisation applying for the funding.

Application Process and Timescales:

- Applications will be accepted between the period 28TH May 2024 – 14th June 2024
- All funding awarded must be spent by 30th September 2024 and evidence of that spend provided to the council – a reporting document will be provided.
- Any amount of the grant not spent or allocated by 30th September 2024 must be returned to the council

- Panel meetings to consider applications will take place on 20th June 2024. Applicants will need to ensure that forms are received by the deadline for their application to be considered
- Applicants will be contacted within one week of Panel meeting to inform them of the outcome. Some applicants may be asked to provide more detail or amend aspects of their project in order to meet the funding criteria.
- Successful applicants will be required to sign a Funding Agreement which outlines the terms and conditions of the grant. This will usually be within one week of the final decision
- Grants will be paid in full upon completion of Funding Agreement

How will the applications be assessed?

Each application will be assessed on its own merit.

Each application will be acknowledged upon receipt, and then checked by a member of the Panel to ensure that it is complete, and suitable to be scored by the Grants Panel.

At this stage we may come back to the applicant(s) to request further information. If the application meets the basic requirements it will then be considered at the Grant Panel meeting.

If there are insufficient monies remain in the fund to meet the applications submitted, grants will be awarded according to need; value for money and proposed impact.

The Panel reserves the right to consider reducing the value of awards offered in order to support a larger number of applications

Other Important Information:

How payments will be made?

Payments will be made directly into the organisation's bank account.

How projects will be monitored?

The Isle of Wight Council's Adult Social care and Housing Needs directorate is committed to supporting the delivery of high quality experiences and outcomes for those we serve. To do this we will monitor the quality of the activities we fund, using a range of means which are appropriate to the individual projects.

Following award all successful applicants will need to:

- evidence the expenditure and provide original receipts
- evidence the impact/outcomes achieved
- Submit quarterly returns as to the number and form of support provided, as required by the Department for Work and Pensions. These returns are due on 9th July 2024 (for the period 1st April – 30th June) and 10th October 2024 (for the period 1st April – 30th September) and will take the form of a completed spreadsheet detailing:

- How much will be used to provide direct support to households with children
- How much will be used to provide direct support to households with pensioners
- How much will be used to provide direct support to households with a Disabled person
- How much will be used to provide direct support to other types of households, including individuals.
- How much will be used directly to fund food and energy support, along with wider essentials.
- How much will be used to fund advice linked to the scheme.
- How much will be spent via vouchers, or tangible items.
- How much will be spent via an application-process, or proactive support.
- How much funding you have shared with Third Party Organisations to deliver on your behalf*
 - * deliverable through town, parish and community councils only.

The information must be completed as figures and not percentages.

For more information about the funding available, or if you have any queries or concerns about requirements, please contact:

Laura Hales – Household Support Fund Project Manager

Laura.Hales@IOW.gov.uk

Part B

INVITATION TO APPLY FOR FUNDING TO OPEN A COMMUNITY PANTRY FROM THE HOUSEHOLD SUPPORT FUND

Grants Available:

The Isle of Wight Council Adult Social Care and Housing Needs Directorate invites applications for grants to seed fund a Community Pantry from the Household Support Fund.

The period of the grant shall cover set up and expenditure for the initial 6-month period with funding provided prior to 30th September 2024.

Who Can Apply?

Applications can be made by local community groups including

- Town, Parish, and Community Councils
- Education establishments
- Community Interest Companies

- Charities
- Registered Community or Voluntary Organisations.
- Faith groups

What are we looking for?

We are able to consider applications for seed-funding requests to open a Community Pantry in areas of deprivation.

Examples could be

- Shanklin
- Northwood
- Rural areas

Criteria

Applicants can request set-up costs and initial running costs for a six-month period, that meets the identified criteria. Applications will be considered from 10th June 2024.

Costings can include purchases of fridges / freezers (if required) along with shelving, rental of premises, staffing and utility costs along with the provision of food.

What expenditure is not covered by this grant?

The grant must not be used for:

- Expenditure incurred prior to 1st April or after 30th September 2024
- A new provision where a community pantry is already established
- Capital expenditure

How to apply for funding:

4. Complete all sections of the **Application form** (attached) together with any supporting documentation you wish to submit.
5. Make sure that the form is fully signed by the applicant.
6. Return the form and any other supporting documents by email to:

hsf@iow.gov.uk

You MUST ensure that the email title reads: “**APPLICATION FOR COMMUNITY PANTRY FUNDING –HOUSEHOLD SUPPORT FUND** ” and also states the name of the person/organisation applying for the funding.

Application Process and Timescales:

- Applications will be accepted between the period 10th June 2024 – 31st August 2024

- All funding awarded must be spent or allocated by 30th September 2024 and evidence of that spend provided to the council – a reporting document will be provided.
- Any amount of the grant not spent or allocated by 30th September 2024 must be returned to the council
- Panel meetings to consider applications will take place within 1 week of receipt of the application. Applicants will need to ensure that forms are received by the deadline for their application to be considered
- Applicants will be contacted within one week of the panel meeting to inform them of the outcome. Some applicants may be asked to provide more detail or amend aspects of their project in order to meet the funding criteria.
- Successful applicants will be required to sign a Funding Agreement which outlines the terms and conditions of the grant. This will usually be within one week of the final decision
- Grants will be paid in full upon completion of Funding Agreement

How will the applications be assessed?

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At this stage we may come back to the applicant(s) to request further information. If the application meets the basic requirements it will then be considered at the Grant Panel meeting.

The Panel reserves the right to consider reducing the value of awards offered in order to support a larger number of applications

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For more information about the funding available, or if you have any queries or concerns about requirements, please contact:

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